Olive Branch Business Relief

PARTNER ACCESS GUIDE

Every Olive Branch sign-in, in one place.

Where to sign in, who each portal is for, and what you can do there. Every portal uses a password plus a 6-digit code we email to you.

FOR ATTORNEY PARTNERS

Attorney portal

obbusinessrelief.com/attorney

- See every client referred to you, with urgent files flagged
- View and download MCA contracts and bank statements
- See booked calls and the free case evaluation
- Mark cases Accepted, Declined or Client retained, with your case number and notes

Getting in

1. Open the invitation email and set your password (the link works for 7 days).
2. Sign in with your email and password.
3. Enter the 6-digit code we email you.

Forgot your password?
obbusinessrelief.com/attorney/forgot

FOR THE BUSINESS OWNERS YOU REFER

Client portal

obbusinessrelief.com/portal/login

- Upload MCA contracts and bank statements securely
- Follow their case review from start to finish
- Read their free case evaluation and estimated costs
- Schedule a call with an attorney licensed in their state

Getting in

1. The owner requests a free review at obbusinessrelief.com and creates a password.
2. They sign in with their email and password.
3. They enter the 6-digit code we email them.

Forgot a password?
obbusinessrelief.com/portal/forgot

Referral partners

No login needed. Send referrals the way we set up in your partner agreement, or point owners to obbusinessrelief.com for a free review. Our team keeps you posted on each referral. New partners apply at obbusinessrelief.com/partners/referral.

Emails you'll receive

Portal invitations, new referral alerts with a link into the portal, sign-in codes and password resets all come from info@obbusinessrelief.com. Add it to your safe senders so they don't land in spam.

How we keep every portal secure

256-bit encryption
Every page and file travels over HTTPS.

Two-step sign-in
A new emailed code every time you sign in.

Your files only
Attorneys see only the cases sent to them.

Activity logged
Every view and download is recorded.

Never share your code. Our team will never ask you for it by phone or email.

Need help signing in?

Call us and we'll get you back in, or resend your invitation.

(480) 944-2611
5739 E Acoma Drive, Scottsdale, AZ 85254

Olive Branch Business Relief is a marketing company, not a law firm or lender, and does not provide legal, tax or financial advice. Olive Branch Business Relief is a trade name of CII & EJS Strategic Group LLC.

Inside the attorney portal

Cases

- Filter by status
- Search by name or OB number
- Urgent files marked in red

Each case file

- Client contact and situation
- Documents to download
- Calls, evaluation, consent
- Status and notes

Account

- Change your password
- Sign out of other devices
- Sessions end after 12 hours

Inside the client portal

Document checklist
What's required, what's uploaded and what's still missing.

Case review status
Email updates when the review starts and when it's done.

Free evaluation
A summary of options with estimated costs.

Book a call
Pick a time with an attorney licensed in their state.

Sign-in troubleshooting

If this happens	Do this
The code email never arrived	Check spam, then use Send a new code (up to five an hour).
The code says it expired	Codes last 10 minutes. Request a new one and use the newest email.
Too many incorrect tries	Each code allows five tries. Request a new code.
Too many sign-in attempts	Wait 15 minutes, or reset your password from the sign-in page.
The invitation link expired	Invitations last 7 days. Call us and we'll send a new one.
A case disappeared from your list	It was likely reassigned. Call us if that's unexpected.

Keep your access secure

- Use a password you don't use anywhere else
- Don't forward new-referral emails or private links
- Sign out on shared or public computers
- Download only the files you need for the case

Changes to your team

- Adding someone at your firm? We'll invite them
- Someone left? Tell us the same day
- Password exposed? Reset it and call us

Still stuck?

Call us and we'll get you back in.

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